

## MINUTES

September 14, 2009

The regularly scheduled meeting of the Board of County Commissioners was called to order this 14th day of September, 2009, in meeting room 200 of the Cleveland County Office Building by Chairman Rod Cleveland. Tammy Howard, County Clerk/Secretary, called roll and those present were:

Rod Cleveland, Chairman  
Rusty Sullivan, Vice-Chairman  
George Skinner, Member  
Tammy Howard, Secretary

Others present were: Christine Brannon, David Batton, Melinda Duke, Peggy Laizure, James Tyree, Lindsey Bailey, Joe Lester, Brooke Chiles, Dan Cary, Deborah VanWye, Sherrie Autry, and Denise Ellison.

George Skinner moved, seconded by Rusty Sullivan, to approve the minutes of the Regular Meeting of September 8, 2009.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.  
Motion Carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to strike the accept, award and/or reject, County Bid #HWY-1436 – Four-Months (4) Non-Encumbered Contract to provide Materials and Installation of Asphaltic Concrete Base and Surface Coarse (Hot Mix/Hot Laid Asphalt). The bid term will be from October 10, 2009 thru February 9, 2010.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.  
Motion Carried.

Upon the request of Melinda Duke, Purchasing Agent, Rod Cleveland moved, seconded by Rusty Sullivan, to table the awarding and/or rejecting of County Bid # HWY-1435 – Non-Encumbered Contract for Bulk Oils, Lubricants & Antifreeze for the County Commissioners. The bid term will be from September 22, 2009 thru January 21, 2010.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve relocating the Cleveland County Election Board Office from the current location to the old Health Department at 641 E. Robinson, Norman, OK.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.  
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the resolution relating to the incurring of indebtedness by the Trustees of the Cleveland County Public Facilities Authority to be accomplished by the issuance of lease revenue bonds, notes or other evidences of indebtedness on a tax-exempt or taxable basis, in one or more series, in the aggregate principal amount of not to exceed \$17,000,000 to provide funds to Independent School District No. 17 of Cleveland County, Oklahoma (Moore-Norman Technology Center) (“Moore-Norman Technology Center” or the “District”) required to complete the acquisition, construction, equipping, repairing and remodeling of school buildings, acquiring school furniture, fixtures and equipment and acquiring and improving school sites on the main campus; establish a reserve fund, if any, capitalize interest, if any, and pay costs of issuance and all matters related thereto, including but not limited to the waiver of competitive bidding thereof.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.  
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the Detention Services Agreement between the Board of County Commissioners and Oklahoma Juvenile Justice Services, Inc. (OJJSI), operating the Garfield Regional Juvenile Detention Center for Juvenile Detention Services in the amount of \$23.26 per child per day. The Contract will be in effect from July 1, 2009 through June 30, 2010.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the Maintenance and Alarm Monitoring Agreement between the County Health Department and Security Designers, Inc. The services are for the Moore Office located at 224 S. Chestnut, Moore, OK. The monthly monitoring fee is \$25.00 for fire and \$20.00 for burglary to be billed quarterly. The maintenance fee for fire is \$10.00 per month to be billed quarterly. The agreement is for one-year (1) with the option to renew.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.  
Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the STOP Violence Against Women Grant 2009-2010 Application. Application for grant is to fund Court Service Officer position to supervise offenders convicted of domestic violence. This position allows for probation term instead of incarceration in the County Jail. A grant application has been previously approved in 2004 thru 2008. The County does not have to provide any matching funds for this grant.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.  
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to Approve the STOP Violence Against Women Recovery Act Grant 2009-2010 Application. Application for grant is to fund an Administrative Assistant Position to assist the Court Service Officer. The County does not have to provide any matching funds for this grant.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to Approve the Notice of Appointment of Keri Lyles as Receiving Officer for all County Clerk and Excise/Equalization Board Accounts.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.  
Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the Contract between the Cleveland County Health Department and Clifford Power Systems, Inc. to perform maintenance on a 300 KW Kohler Generator. Maintenance includes two planned maintenance inspections per year at six-months intervals for an annual cost of \$931.00 and perform a two-hour Load Bank Test at time of planned maintenance visit for an annual cost of \$768.00. The term of the contract shall be for one-year.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.  
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the updated plan presented by Dan Cary, Emergency Management Director, for the Cleveland County Emergency Operations Plan (EOP).

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the August, 2009 monthly reports of the following:

- a. Shari Kinney, Health Department
- b. Joe Lester, County Sheriff

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.  
Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the following Blanket Purchase Orders:

- a. General Fund
  - 10-1640 – SM2 Forest Lumber Company, Inc. \$ 1,000.00
  
- b. Highway Fund
  - 10-1638 – T2A Southern Tire Mart \$1,500.00
  - 10-1667 – T2A First Aid Express 1,000.00
  - 10-1668 – T2A Fox Building Supply 2,500.00
  - 10-1680 – T2A Moyers Factory Warehouse, Inc. 850.00
  - 10-1683 – T2A P & K Equipment, Inc. 1,500.00
  - 10-1684 – T2A Crossland’s A & A Rent-all 1,000.00
  - 10-1685 – T2A Forest Lumber Company, Inc. 2,000.00
  
- c. Health Department Fund
  - 10-1644 – MD1A Miranda Strednak 7,000.00
  - 10-1646 – MD1C Miranda Strednak 1,500.00
  - 10-1649 – MD2 Copelin’s Office Center 10,000.00
  
- d. Sheriff 911 Fund
  - 10-1660 – CFB4 Okla. Dept. of Public Safety 1,050.00
  
- e. Sheriff Commissary Fund
  - 10-1652 – CFBC2 Thompson Commissary Supply 2,500.00

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.

Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

- 10-0340 – SM2      10-0056 – T2A
- 10-0347 – SL2      10-0329 – T2A
- 10-0358 – SM2      10-0510 – T2A
- 10-0416 – B2A

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY 09/10

a. General Fund	\$ 40,694.62
b. Highway Fund	75,340.15
c. Health Fund	4,194.78
d. Sheriff Service Fee Fund	41,667.00
e. Sheriff Jail Fund	2,593.51
f. Sheriff Commissary Fund	873.77
g. Treasurer's Certification Fee Fund	11,587.27
h. Drug Court Revolving Fund (Adult)	225.03

FY 08/09

a. General Fund	\$ 28,701.00
b. Highway Fund	252.30

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.

Motion Carried.

(For a complete listing of warrants and original signatures, see warrant registers.)

There being no further business to come before the Board, George Skinner moved, that the meeting be adjourned. Rusty Sullivan seconded the motion.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.

Motion Carried.

(Clerk's Note: Agenda was posted on 9-11-09 @ 8:33 a.m.)